

Head Teacher : Mrs D Reynolds
BSc Hons QTS NPQH

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28-09-09

Dear Parent/Carers,

The School Photographer will be making a visit to School next week on the morning of **Wednesday 7th October.**

To simplify administration, each child will have an individual photograph taken. ***If you would like family photographs please complete the slip below and return to school by Monday 5th October.***

Family photographs involving non-school age children will be taken first starting at 8:30 a.m. To avoid any delays, seating will be arranged in the hall and the side door to the hall (from the playground) will be open at 8.20 a.m. There is a very tight schedule and therefore we would ask parents queuing in the hall to keep children with them at all times, thus avoiding any distraction to the photographer. All school age children must go to their classes for registration and will be collected when it is time for their family photo.

Please understand that you are under no obligation to purchase them upon delivery.
Class and sports team photographs will be taken later in the school year.

Yours sincerely,

Mrs D Reynolds
Head Teacher

PHOTOGRAPHS – Wednesday 7th October 2009

Name _____ **Date** _____

I require family group photographs (Please indicate children & classes below plus any pre school children).

Name of Child	Year

