

23<sup>rd</sup> February 2009

Dear Parent/Carer,

RE: Guitar lessons.

As a school we are very dedicated to ensuring the safeguard of our pupils. Unfortunately, as a result of this, we will not be able to commence guitar lessons tomorrow as expected. We realise that this is very disappointing for you, but you can be assured that we are doing our best to source out a suitable guitar tutor for our pupils. As soon as we have more information we will contact you to keep you informed.

Thank you in anticipation for your patience.

Yours sincerely

Mrs D Reynolds  
Head Teacher