

Norwood Primary School

School Prospectus

Quality education brings confidence and independence



Norwood Community Primary School
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Head Teacher
Deputy Head Teacher
Chair of Governors
Vice Chair of Governors

Mrs D Reynolds
Mr M Warn
Mrs B Charles
Mr N Smith

Dear Parents/Carers,

Thank you for your interest in Norwood School and for considering us the correct environment for the education of your child.

Norwood School prides itself in being a caring, secure and stimulating school. We offer excellent educational opportunities to all children through the high quality of our staff, curriculum and resources.

We pursue high standards, aiming to develop the full potential of all children, whatever their ability. We endeavour to equip them with the knowledge values and skills required for them to take their place in society.

We think it is important to develop independence, self-discipline and responsibility by encouraging tolerance, understanding and respect for others. We value and fully encourage the partnership between home and school.

Our school is well organised, successful and happy. The staff model and expect high standards of behaviour and we promote the development of self esteem.

I hope this booklet explains much of what you need to know, but remember we welcome visits and we shall be pleased to discuss with you any aspect of our school.

Yours sincerely,

Mrs D. Reynolds
Headteacher

Mission Statement

Quality education brings confidence and independence

Aims of the School

- To provide a high standard of education, enabling each child to fulfil their potential.
- To develop a sense of community in which caring relationships are fostered, based upon respect, trust, tolerance and a sensitivity to each other.
- To provide a stimulating and supportive environment, central to which is the development of self-esteem, self discipline and autonomy in each individual.
- To ensure equality of opportunity for all pupils, regardless of gender, cultural background or educational needs.
- To work with parents/carers so that children may flourish in a happy partnership between home and school.

School Organisation

Norwood School is a community co-educational day school for children. The school was originally of open plan design and was opened in 1975 to serve an area of residential housing on the northern edge of Peterborough.

As a result of changes to the internal layout of the Foundation Stage, Key Stage 1 and Key Stage 2 teaching areas, each class has its own enclosed classroom.

School hours are as follows for all age groups:

Morning	9.00 - 12.00
Afternoon	1.00 – 3.15pm

Children should not arrive before 8.45 a.m. and, if they go home to lunch, should return not more than 10 minutes prior to the afternoon restart.

Teaching Hours	23.5 hrs per week
School Year	190 days.

Admission

New entrants will be admitted in September 2009 if they were born between 1st September 2004 and 31st August 2005 in accordance with Local Authority policy.

From September 2005 changes took place regarding the registration of children for the following September. Parents and carers now receive information directly from the Local Authority. Forms contained within the informatio packs are to be taken to the chosen school between September and December which is now the registration period.

The criteria for admission, in order of priority, are:

1. Looked After Children
2. Verified Medical Need
3. Children living in the school's catchment area. However, if there are more applications than places available the allocation will be made in the following order:
 - (i) Children with a brother or sister in attendance at the school. In cases of equal merit, priority will be given to those living nearest to the school by the shortest available safe walking route.
 - (ii) Children who would have furthest to walk by the shortest available safe walking distance route to the nearest alternative primary school with spare spaces.
4. Children living outside the school's catchment area. Priority will be given in the following order:
 - (i) Children with a brother or sister in attendance at the school. In cases of equal merit,

- priority will be given to those living nearest to the school by the shortest available safe walking route.
- (ii) Children living closest to the school by the shortest available safe walking route. Within this category consideration would be given first to any children who have applied to their local school and have been unable to secure admission because of over-subscription.

For details of the streets within the Norwood catchment area, please refer to the Local Authority School Admissions booklet.

Norwood is a Primary School for children from 4/5 to 11+. Children would normally spend seven years at the school. Classes within the school are of mixed ability. There are no mixed age groups at present, but occasions could arise when this might be necessary. If so, children will continue to work at the level appropriate to them.

There are seven main class teaching areas. Throughout the school, children will work as individuals or in groups, as well as in whole class lessons, so that those requiring more time to grasp a new idea will receive that provision and those who learn quickly may be challenged. We try to take into account each child's individual needs and to cater, as fully as possible, for any special educational needs which may arise.

At the moment there are spaces for 210 children in the school, arranged in 7 classes. We also have an intake limit of 30 pupils into Reception class each year, and a limit of 30 pupils in each class in Key Stage 1.

Visiting School

There is an open evening for parents/carers of children entering the Reception Class and this is held towards end of the Summer Term, immediately before the child is due to start school in the September.

Every parent/carer is offered a home visit by the Reception team to allow parents/carers and the children to meet the staff in the familiar surroundings of their own home. This is also an opportunity to discuss matters relating to starting school in an informal manner. These visits take place at the beginning of the Autumn Term.

Parents and Carers are welcome to visit school, by prior arrangement with the Head Teacher.

Intake Procedures

Whilst children are only legally required to commence full time schooling in the term after their fifth birthday, Peterborough Schools admit children into school at the beginning of the academic year in which they reach their fifth birthday.

At Norwood we take children into the Reception Class during the Autumn Term, on a part-time basis for the first few weeks of the Autumn half term. The children are divided into four small groups, decided according to friendship groupings. Throughout the initial weeks at Norwood School the children will gradually begin to build up the amount of time they spend at Norwood each school day.

Finally, each parent/carer is given the option of their child attending school on a full-time basis, unless it is decided between teacher and parent/carer that the child is not ready for this and should remain part-time for longer.

Governing Body

Mrs D Reynolds	Headteacher
Mr M Warn	Teacher Governor
Mrs S Spillett	Staff Governor
Mrs B Charles	Community and Chair of Governors
Mr N Smith	Community and Vice Chair of Governors
Mr P Osker	Parent/Carer Governor
Mrs C Rickards	Parents/Carer Governor
Mrs S Betambeau	Parent/Carer Governor
Mr Warren Fenwick	Parent/Carer Governor
Mrs Tricia Pengelly	LA Appointee* Governor
Mrs J Mullen	LA Appointee* Governor
Reverend Deverell	Community Governor
Mrs Louise Dawson	Clerk to Governing Body

* L.A. - Local Authority (Peterborough City Council)

Full meetings of the governing body are held twice a term. Three committees, Finance, Curriculum and Personnel meet at least four times per year.

Governors establish general policy, receive reports from the Head Teacher on school affairs, and discuss achievements and problems.

Parent/Carer representatives are elected for four years, and when a vacancy arises nominations are sought from parents/carers.

In the Summer Term of each year the Governing Body publishes an online school profile to all parents/carers.

Staff

HEAD TEACHER Mrs D Reynolds, BSc. (Hons), QTS. NPQH

CLASS TEACHERS (2008 – 2009)

Year 6	Mrs R Cotton, BEd (Hons)
Year 5	Miss F Watt, PGCE, MA
Year 4	Mrs D Jordan, B.A. (Hons) (T & L Resp)
Year 3	Mrs F Tilson, B.A. (Hons) QTS
Year 2	Miss E Ellis, B.Ed (Hons)
Year 1 and Deputy Head	Mr M Warn, B.A. (Hons), QTS
Reception	Miss Jane Swift, B. Ed.(Hons), (S.E.N.C.O.)

Mrs Lyndsey Williamson, B.A. (Hons), GTP is on maternity leave during this academic year.

TEACHING ASSISTANTS

Mrs L Back (Higher Level Teaching Assistant)
Mrs T Beach
Mrs S Brittan

Mrs S Coolbear (Higher Level Teaching Assistant)
Mrs C French
Mrs L Frost
Miss J Greenwood
Mrs E Lewin
Mrs K Mee
Miss C Odain
Mrs S Spillett
Mrs P Sprouse
Mrs T Thornburn
Mrs D Todd

ADMINISTRATION STAFF

Mrs K Cowing

LIBRARY ASSISTANTS

Mrs C French
Mrs T Thornburn

**CARETAKER
CLEANERS**

MS K Neale
Mrs J Blythe
Miss K Umzynska

MIDDAY SUPERVISORS

Miss H Fletcher
Mrs E Lewin
Mrs S Spillet
Mrs A Whitton
Mrs M Smith
Mrs A Kempton

KITCHEN ASSISTANTS

Mrs H Thurgood
Mrs D Langwade

CROSSING PATROL

Mr R Vassallo (a.m.)
Mrs D Burton (p.m.)

Charging Policy

An explanation of contributions for school visits and details of the availability of help from the Governing Body in times of hardship are set out in Norwood's Charging Policy, a copy of which is available from the school office.

The school will pass on to parents/carers any charges for musical tuition beyond the National Curriculum e.g. tuition for guitars and clarinets.

Complaints Procedure

It is most likely that through discussion any problems between home and school can be resolved. However a complaints procedure exists to enable parents/carers to pursue any complaint they may have. If recourse to the procedure is needed, please contact the Clerk to the Governors, Mrs. Louise Dawson, through the school.

Term Dates for 2008/2009

Autumn Term 2008

Term Starts Wednesday 3rd September 2008
Half Term Monday 27th October to Friday 31st October 2008
Term Finishes Friday 19th December 2008

Spring Term 2009

Term Starts Tuesday 6th January 2009
Half Term Monday 16th February to Friday 20th February 2009
Term Finishes Friday 3rd April 2009

Summer Term 2009

Term Starts Tuesday 21st April 2009
May Day Monday 4th May 2009
Half Term Monday 25th May to Friday 29th May 2009
Term Finishes Friday 17th July 2009

Term Dates for 2009/2010

Autumn Term 2009

Term Starts Tuesday 8th September 2009
Half Term Monday 26th October to Friday 30th October 2009
Term Finishes Friday 18th December 2009

Spring Term 2010

Term Starts Tuesday 5th January 2010
Half Term Monday 15th February to Friday 19th February 2010
Term Finishes Friday 26th March 2010

Summer Term 2010

Term Starts Monday 12th April 2010
May Day Monday 3rd May 2010
Half Term Monday 31st May to Friday 4th June 2010
Term Finishes Wednesday 21st July 2010

General Information for Parents/Carers

Pastoral Care

The day-to-day pastoral care of the children is the responsibility of the class teachers. The Head Teacher can also be consulted on pastoral matters whenever necessary, but please contact the class teacher first.

Attendance

Norwood School aims to work together with parents/carers to ensure that all children registered at the school attend both regularly and punctually. We value every child as an individual and believe that every child has an entitlement to education, enabling them to achieve their full potential. Parents/carers have a legal duty as well as a moral obligation to ensure that children of compulsory school age attend on a regular and full-time basis. Please see our Attendance Policy for further details.

Absence

When children are absent because of illness, the school should be informed by letter or by telephone before 9am on each day of absence, as outlined in our school attendance policy. We do operate a first day calling policy for children who are absent from school without explanation. It is also our school policy to work closely with the Attendance Officers and Welfare officers from the Local Authority.

Unauthorised Absence

We are required to record in registers any unexplained absences as "unauthorised absences" and we have to indicate this in end of year reports to parents/carers.

Attendance/Absence 2007/2008

School Attendance
0.16 % of unauthorised absences
3.33 % of authorised absences
96.51 % attendance

Medical Treatment

If children need to leave school for medical treatment, please inform us beforehand. Children should be collected and returned via the office. Children must be collected for such appointments, that is, they cannot leave on their own. All children leaving school during the school day must be signed out in the appropriate register by a parent/carer. If someone other than an adult that the child is normally collected by, then written authority must be received from the parent by the school beforehand.

Medicines in School

Occasionally children need to take prescribed medicines in school. Please consult us if this is necessary and bring the medicines to the Office, where you should read our guidelines and record dosage information in our record book. The only medicines which can be administered are those with clear instructions and which are prescribed for at least **four** times a day.

School Medical Service

The School Nurse is available to the school when we need advice. During your child's first year at school the Medical Service aims to test all new entrants for vision, hearing and weight, and any problems are followed up. All parents/carers of Reception children will receive information and a questionnaire from the School Health Service. Please let us know if you are aware of any medical condition, which may affect your child's learning or behaviour. A questionnaire is also sent from the School Doctor to the parents/carers of year 6 children, and then a selected number of children are asked to attend a medical.

Illness during the school day

If children are hurt or become ill in school we always try to get in touch with parents/carers. It is useful if we can contact a neighbour or relative in case the parents/carers are unavailable in an emergency. **Please keep us up to date with changes in work or emergency arrangements.**

Please do not send children to school if they are not well. If children are fit to come to school, it is our view that, unless there are exceptional circumstances, they would benefit from going outside at break and lunchtime. If in doubt, please contact your child's teacher, or the Headteacher.

Child Protection

It may be helpful to parents/carers to know that the Child Protection procedure requires a Head Teacher to report any obvious or suspected case of child abuse - which includes non-accidental injury, severe physical neglect, emotional abuse and/or sexual abuse. This procedure is intended to protect children at risk and schools are encouraged to take the attitude that where there are grounds for suspicion it is better to be safe than sorry. This does mean that the Head Teacher and/or designated Child Protection Officer risks upsetting some parents/carers by reporting a case which, on investigation, proves unfounded. In such circumstances it is hoped that parents/carers, appreciating how difficult it is to carry out this delicate responsibility, would accept that the actions taken were believed to be the child's best interests.

Uniform

We consider it important that children come neatly, safely and suitably dressed for the wide range of activities which they will undertake.

We believe that school uniform helps children to take a pride in themselves and school. Our uniform is based on red and grey (poppy red, not pink or maroon). We suggest plain white or red tops, including blouses, shirts or polo shirts, plain grey trousers or skirts and plain grey or white complementary clothing. Black shoes should be worn and not trainers. Summer dresses in red/white gingham. During winter months warm gloves and hats or hooded coats are useful since outdoor play can be very cold.

Some of the items of uniform (sweatshirts and pullovers) are available through the Norwood School Association (NSA) and (forms available from school office), or from Peterborough National Schoolwear Centre in Park Road, Peterborough.

Jewellery

This should not be worn, with the exception religious jewellery or stud type earrings. It is the responsibility of Parents/Carers to provide tape or plasters to cover any stud earrings worn during P.E. session.

PE Clothing

Indoor P.E. kit should be in Norwood School colours and consist of the following; Black shorts, White T-shirt, Plimsolls/trainers. Leotards may be worn for appropriate gym and dance sessions Fashion and leisure wear are strongly discouraged.

There should be no issues with removing jewellery prior to sessions as jewellery is not allowed in school and stud earrings must be taped by plasters provided from home.

A suitable swimming costume will be required for the classes that swim during the academic year. Children with hair that can cover their eyes or mouth will also require a swim cap or other means of securing their hair.

It is important that children remove most of their normal clothing for PE. They should wear shorts and T shirts or leotards. Plain colours that are consistent with our school colours are preferred, especially white or grey/black. Indoor PE is conducted in bare feet although it will be necessary to have plimsolls (slip-on types are best) or trainers for outdoor PE. Tracksuit and other additional clothing is encouraged for outdoor wear when the weather is cold. Long hair must be neatly secured

All PE kit should be kept in an appropriate bag, preferably a drawstring bag, in the cloakroom. It is helpful to children and staff if young children's clothing has easy fasteners and if they are able to dress themselves and tie shoelaces. Please let your children practice dressing themselves before they come to school.

Games clothing

In the Autumn and Spring terms in Key Stage 2 a variety of ball games may be played such as hockey, soccer, rugby and netball by boys and girls. In the Summer term cricket, rounders and tennis may be played. Footwear for hard and grass surfaces will be needed. Teams compete in football, netball and athletics competitions and tournaments. Additional warm clothing for games during colder months is advisable. A track suit is ideal but old clothing will suffice.

Artwork

A simple overall or an old shirt, is needed to prevent undue spoiling of clothes during messy activities.

Cloakrooms

Each class has its own cloakroom. All kit brought to school must either hang in a drawstring bag on a peg, or in a small kit-bag which must be stored in the designated place.

Lost Property

Items found which have been mislaid will be stored in a lost property box, located in the cloakroom area of each class. At the end of the school year, these will be disposed of if not claimed. Valuables found will be kept in the office. Please name all clothing - it does save so much time.

Break Time Snacks and Milk

Norwood is a Health Promoting School: under the 'Fruit for School' scheme, every child in the Reception Class, Year 1 and Year 2 is offered a piece of fruit each day. If they wish to bring their own fruit instead, they may.

Children in Years 3-6 are encouraged to bring their own fruit from home (fresh or dried, fruit or vegetable/salad). Also, cartons of fresh cool milk are available for children to drink at breaktime. These have to be ordered from 'Cook Milk at School' tel: 0800 3897157 and paid for in advance.

Toys

Children's own toys can cause disputes and unnecessary time wasting through losses or breakages, therefore they should be left at home.

Activities and Equipment

All equipment, e.g. pens, pencils, rulers etc., is provided by the school.

Meals

Cooked meals, provided by Cambs. Catering Services, are available at a cost of £1.90 per day. The correct money should be sent in on the first day of the school week (usually a Monday) in a sealed envelope, clearly marked with the child's name. Children should follow the same meal pattern throughout each week and any changes must be requested by completing a Meal Preference form, available from the school office. Menus are displayed in the school hall for each week.

Packed meals may be brought and eaten on the premises. Lunch boxes and drink containers should be put in designated place in the cloakroom area. Please ensure containers are named and are leak proof.

Free meals are available in certain circumstances. For further information and relevant paperwork please contact the school office in confidence.

Children going home to lunch should sign out at the school office and upon their return, sign back in. Children should arrive back within the 10 minutes prior to the re-start (no earlier please).

Library

We have a well-resourced library, which uses the Junior Librarian system for monitoring borrowed books. We also have a range of books in all teaching areas. Children are encouraged to take books and read regularly at home. We ask that parents/carers encourage children by making positive comments in their reading record booklets. We occasionally have a problem of reading books not being returned. Please ensure that your child is caring for and returning their book; books recorded on Junior Librarian which are lost or damaged will be charged for.

Home/School Agreement

A copy will be sent home each year to remind all parties (school, pupils, parents/carers) of the commitment, and to be signed by all parties involved in the education of your child. It will then be kept in the pupil's record of achievement folder.

Home Activities

We have a home learning policy which outlines our practice. All schools are encouraged to provide some activities, but it is vital that children also have encouragement from home to complete any learning set and hand back in on time.

School Book Fairs

We arrange a Scholastic's book fair twice a year. Norwood School receive commission on every purchase made at the events which we put back into school funds to purchase new books for the classrooms and library.

Parent/Carer Support

All parents/carers can help by taking an interest in what their children are doing, by talking to the teacher and by supporting events such as plays, concerts, exhibitions, sports days and Consultation Evenings. The children do appreciate that support – we always notice how hard they try the day after an Open Evening! Friday assemblies are a time to acknowledge the successes of our children, both in and out of school. We open our doors to the parents/carers of the children involved in these assemblies and we hope that you take the opportunity to share in the celebration of our achievements.

Parents/Carers in school

We feel that the involvement of parents/carers in children's education is vital and we do encourage active participation in many ways.

A number parents/carers come to school to help with reading or other areas of the curriculum, and usually work in specific classes. Other parents/carers help when the children are taken on visits outside school; help with groups going swimming or with transport for team games. If there is anything you can do to support Norwood School, we will be pleased to hear from you. All helpers within school must first be cleared by the Criminal Records Bureau. Forms and information are available from the school office.

Reading Buddies

A group of parents/carers and Peterborough City Council workers have completed a training session to become 'reading buddies'. They have done a fantastic job supporting children who really benefit from extra reading. Any other parents/carers interested, please contact the school office.

School Watch

We encourage everyone connected with school to be watchful of the school and its surroundings at any time when the school is closed. The police are pleased to be made aware of any suspicious or unwelcome behaviour. Ring 563232 (Thorpe Wood) or 323126 (Werrington). Any vandalism or graffiti has a cost to school, in terms of both finance and morale.

Norwood School Association

There is a Norwood School Association (NSA) for parents/carers, staff and friends of the school. The Association holds a variety of events and has presented the school with items of equipment, which otherwise

we would find difficulty in purchasing. An annual general meeting is held in the autumn term of each year, when a new committee is formed.

Visitors

It is important to our security arrangements that all visitors should enter school via the appropriate entrance (school office) and not via any other door, except for events in the school hall when arrangements are made for entry through the porch from the playground. If visitors are in school for any length of time (other than making an enquiry) they are required to sign the visitors' book and wear a badge ('visitor' or 'helper').

Clubs/Activities

These are provided voluntarily by teachers and support staff of Norwood school. The availability and variety of extra curricular activities will vary, but have recently included: football, netball, athletics, knitting, recorders, cycling proficiency, prose reading, computing, clarinets, drama, country dancing, and film club.

School Field

Children are entitled to use the school field outside normal school hours but should stay away from the school buildings and playground. Dogs, cycling and golf are not allowed on the school field.

After School Care Club "The Fun Base"

This club operates from a mobile classroom every school day from 8.00 a.m. - 9.00 a.m. and 3.15 p.m. - 6.00 p.m. There is an organising committee and it is run by trained leaders. Please ask at the office for further information or call in to the club and speak to the club leader, Mrs. Beverley Tibbitt (Telephone 01778 341251 or 07754 284897).

Hall Hire

The hall may be hired by interested groups and details of hire and costs are available through the office.

Public Access to Information

The following are available on request in school:

- Current school curriculum and other policies
- National Curriculum Guidelines and schemes of work
- Copy of the Local Authority complaints procedure

Curriculum Organisation

Early Year Foundation Stage: This covers the time from birth to 5 Years, therefore encompassing our Reception class. It is a play-based curriculum which is distinct from the National Curriculum.

National Curriculum: In the primary phase this consists of Key Stages 1 (Years 1 - 2) and Key Stage 2 (Years 3 – 6) and there is no break in content or method of work between them. Continuous development in all curriculum areas is ensured by careful planning and frequent staff liaison meetings. Responsibility for each

curriculum area is taken by a teacher. We attempt to provide a broad and balanced curriculum and to do this we teach skills, knowledge, concepts and attitudes in all curriculum areas using carefully designed guidelines and learning themes.

We feel that first hand experience through visits to relevant places of interest, or the expertise of visitors to school is vital.

Assessment

Children are assessed in all subjects on a regular basis throughout their time in school, beginning with a baseline assessment when they first enter Reception class. At the end of Key Stage 1 (Year 2) and Key Stage 2 (Year 6) children complete National Standardised Assessment Tasks/Tests (S.A.Ts), which give indications of the National Curriculum levels attained. These are then shared and discussed with the children and parents/carers, and Year 6 results are published.

KS1 and KS2 Results	2007 Results	2008 Results
KS1 Reading L2+	100%	93%
KS1 Writing L2+	93%	87%
KS1 Mathematics L2+	100%	97%
KS1 Reading L3	38%	20%
KS1 Writing L3	24%	0%
KS1 Mathematics L3	31%	12%
KS2 English L4+	97%	86%
KS2 Mathematics L4+	97%	89%
KS2 English L5	72%	46%
KS2 Mathematics L5	59%	36%

Transfer to Secondary School

At the age of eleven, children transfer to secondary schools. A booklet describing the schools and transfer procedures is issued for parents/carers' guidance during the final year. Opportunities may exist for parents/carers to meet with a Local Authority officer in order to discuss transfer procedures.

There is good liaison with all Secondary Schools, particularly the main catchment secondary to which a number of Norwood children transfer. There are liaison meetings during the year, and in the summer term, teachers from the secondary schools visit Norwood School to meet children and collect information. There are Primary Days for Year 6 pupils to visit their new schools in the summer term before records of progress are passed on prior to transfer.

Resources

All areas of the curriculum are resourced with materials and equipment to a very high standard. All pupils will have access to this range of resources at appropriate times.

Special Educational Needs

As a school it is our belief that we should create an interesting, happy environment where children are eager to come and learn and feel valued and secure.

The 1996 Education Act (Section 312) states that:

A child has special educational needs if they have a *learning difficulty* which calls for *special educational provision* to be made for them.

A child has a learning difficulty if they:

- a) have a significantly greater difficulty in learning than the majority of children of the same age; or
- b) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local educational authority
- c) are under compulsory school age and fall within the definition at (a) or (b) above or would so do if special educational provision was not made for them.

A child must not be regarded as having a learning difficulty solely because their first language is different from the language in which they will be taught.

Special educational provision means:

- a) for a child of two or over, educational provision which is additional to, or otherwise different from, the educational provision made generally for children of their age in schools maintained by the LA, other than special schools, in the area
- b) for a child under two, educational provision of any kind.

We also take into account the Children Act 1989 and the Disability Discrimination Act 1995.

A child is disabled if he is blind, deaf or dumb or suffers from a mental disorder of any kind or is substantially and permanently handicapped by illness, injury or congenital deformity or such other disability as may be prescribed. *Section 17 (11) Children's Act 1989.*

A person has a disability for the purposes of this Act if he has a physical or mental impairment which has a substantial and long-term adverse effect on his ability to carry out normal day-to-day activities. *Section 1(1) Disability Discrimination Act 1995*

The aim of this policy, with guidance from the SEN Code of Practice 2001, is to provide a network of support in an appropriate and stimulating environment. Each individual needs to achieve maximum potential in acquiring the knowledge, skills and understanding vital to their personal development, either as high achievers or low attainers, withdrawn children or those whose behaviour is socially unacceptable. Behavioural difficulties will also be dealt with through our PSHE, Behaviour and Anti-Bullying Policies.

The policy is used as a working document in our endeavours to provide 'one curriculum for all'. We attempt to create a friendly, supportive atmosphere where children do not fear failure and tasks are suited to the ability of the individual. All children are fully integrated into their class groups.

We also consider more able children to have a special need and, as such children are not provided for under the code of practice, we have put in place our own policy for more able children.

More Able and Talented Pupils

We have recently established a register for our Gifted and Talented children. We aim to offer a range of provision and we endeavour to ensure differentiation in lesson planning, ability grouping in some areas of the curriculum, and the use of enrichment and extension activities.

We aim to provide a high standard of education, enabling each child to fulfil their potential. We value all pupils, and we strive for excellence in all areas of activity. We look to celebrate the achievements of our pupils and we encourage all children to perform to the best of their ability. Overall, we seek to give recognition by creating an ethos in which academic ability is accepted in the same way as sporting, musical or any other talent

Religious Education

Religious education is given in accordance with an Agreed Syllabus that is educational and not confessional. The ethos within religious education lessons will be one of mutual tolerance and understanding.

At Norwood we believe that religious education clearly has a contribution to make to a curriculum which promotes the spiritual, moral, cultural, mental and physical development of pupils at the school and society, This prepares children for the opportunities, responsibilities and experiences of adult life.

Religious education should help pupils to:

- develop skills of exploring, investigating and learning about religion in relation to Christianity and the other principal religions represented in Great Britain;
- develop their understanding of the influences of beliefs, values and traditions on individuals, communities, societies and cultures;
- become informed, active citizens through developing a positive attitude towards:
 - other people, respecting their right to hold different beliefs from pupil's own,
 - living in a society of diverse religious religions and cultures,
 - religion as a significant element in human experience.

Norwood provides daily collective worship for all registered pupils (apart from those who have been withdrawn from this by their parents/carers). This may be provided within daily assembly or may take place at any time in the school day and the whole school does not need to get together at the same time. Daily collective worship must be wholly or mainly of a broadly Christian character. No determination has been granted to the school lifting the requirement for broadly Christian worship, either for specified groups or for the whole school.

Parents/Carers can withdraw their children from all or part of the religious education and collective worship provided. If children are withdrawn alternative provision is made in agreement with parents/carers.

We are developing our links with our local churches, Paston Church and Brookside Methodist Church.

Sex Education and Relationships

The children in Year 5 and Year 6 have a formal view of the subject taught through the use of videos that

range from personal hygiene through to human reproduction. These are shown and supported by the school nurse in the final session.

Year 5 and 6 girls view and discuss a video concerning the menstrual cycle.

In other classes, Science and P.S.H.C.E. lessons provide opportunities to answer the majority of questions which arise. Responses given will be applicable to the understanding of the child.

The teaching of any sex education and relationships within the school will be centred around the family unit, with sensitivity being shown towards children from one parent families and fostered or adopted children.

Any parent/carer wishing to view the material may request an opportunity to do so.

The Sex Education and Relationships policy will be reviewed in accordance with the School Development Plan.

If any parents/carers have strong objections, on religious grounds, to their children receiving sex education then the decision to allow any child to be withdrawn will be left to the discretion of the Headteacher.

Behaviour

We have a clear school ethos which places the emphasis on the positive, thus enabling the children to learn to respect people, their property and the world about them.

We encourage children to be truthful, honest and caring towards others, and well-mannered in their dealings with adults and each other.

We have a positive behaviour policy and an additional anti-bullying policy, each of which make clear what is, or is not, acceptable behaviour in school. These policies are available to parents/carers upon request, and each is an integral part of our general school ethos.

There are many positive reinforcements as well as a clear list of sanctions, and persistent problems will be discussed with parents/carers.

Further, we have a policy for Personal, Social and Health and Citizenship Education, through which we aim to promote the development of self esteem and the general well-being of the individual.

Extra Curricular Activities Information

We offer a range of clubs and activities including Football, Multi-skills, Roller Hockey, Film Club, Prose Reading, Book Review Club, Revision Club, Netball, Recorders, Violin, Flute, Guitar, Clarinet, Genesis Dance Group.

Useful Information

PETERBOROUGH CITY COUNCIL
EDUCATION COMMITTEE
BAYARD PLACE
BROADWAY
PETERBOROUGH PE1 1FB

Tel: 01733 748000

DIRECTOR OF CHILDREN'S SERVICES

Mr. John Richards

CHAIRMAN OF EDUCATION COMMITTEE

Cllr. Jeff Ridgway

LOCAL AUTHORITY SCHOOL
IMPROVEMENT TEAM

Mr Nick Beach

ATTENDANCE OFFICER

Ms. Sue Proffitt

SCHOOL DOCTOR

Dr. Ian Shellshear
Tel: 01733 874903

SCHOOL NURSE

Mrs. Ruth Jones
Tel: 01733 758301