

Minutes of Norwood School Association

School Year 2009/2010

Meeting Number 4

Held on Monday 18th January 2010

Present: Tracy Christie, Brenda Chilvers, Jane Swift, Caroline Rickards, Michelle Gavin, Zoe Fenwick, Helen Buxton, Annie Gill, Caron Hodgson, Victoria Bowyer, Sam Mason

Apologies: Lisa Allpress, Mark Betambeau, Kathryn Ludlow, Julie Gibbs, Vicky Smith Tracy Stancer

Courtesy Copies: Deborah Reynolds Karen Cowing, School file

Matters Arising

- PA system. All info regarding prices etc has been passed onto Debs. The school has sufficient funding for this project.

MINUTES

Action

- **Treasurer's Report**

Current Account = £2223.68 including Christmas Fayre

Petty Cash account balance = £195.09

Deposit Account balance = £4883.57

In: £10.03 Teas & coffees sold at Nativity

£2.60 from cakes sold in staff room

£32.58 loose change from Christmas fayre

Cheque fro £31.37 received from Yellow Moon commission (sales totalled £380.13), August-September '09.

Catalogues to be ordered, Zoe to change contact details with Yellow Moon

Zoe

- **Christmas Fayre**

We made £1433.08 at the Christmas Fayre. Less than last year.

Feed back received was that the fayre was too long! We will ensure that it only runs for 2 hours next time. The bottle tombola had bottles left which is unusual, so we will put this back in the main hall and keep the dancing display for the summer fayre where it could be done outside (weather permitting!)

- **Valentine's Disco - Thursday 11th February**

- Tracy has signed contract with Zig Zag for the Valentines disco.

- Helen to suss out another disco as their prices are a lot cheaper, hopefully we will be able to book them for the Leaver's Disco (July 20th)

- Poster to be done by Friday 29th January

- Helpers 1st: Michelle, Caron, Annie, Victoria, Caroline

2nd: Brenda, Caron, Annie

- Pizzas to be cooked in school kitchen, Jane to check we can use it

- Refreshments - make sure we have plenty of cups so we don't have to keep washing them up!

- It was decided to put the dinner tables and chairs out in the dining area for the children to seat and eat this will help prevent spillages on the dance floor

Helen

Helen

Jane

<ul style="list-style-type: none"> • Summer Fayre - Saturday 19th June • Jane has a contact who deals with fairground rides, she will look into how feasible it will be to have them • Hamster ball - Caroline to find out if we can hire this from another school • Dress Down Day - Friday 11th June - poster will need to go out nearer the time • Raffle tickets will need to go out by w/c 24th May, they will need ordering by 26th April • Write to companies asking for donations by 12th April • Playstore are open for business, Caroline to find out if they will deliver the bouncy castles etc 	<p>Jane Caroline</p> <p>Helen Zoe Tracy Caroline</p>
<ul style="list-style-type: none"> • Fundraising ideas for 2010 - Race Night Friday 7th March (TBC) • It was all agreed that we would hold a Race Night. Brenda will ask Ian if he would be happy to organise the evening for us. Brenda to confirm if the date is convenient. • Letters to be sent out w/c 22nd February • Evening to begin at 7pm with a Fish 'n' chip supper as before. Jane to gather prices 	<p>Brenda Helen Jane</p>
<ul style="list-style-type: none"> • AOB • Jane discussed the option of selling Reception Class's Nativity DVD's. A price was agreed. Jane said she would send out a 'feeler' letter to Reception parents to gauge an interest. • Sam will make a request to BGL Group for a donation to the Summer Fayre raffle • Caroline has resigned from the post of secretary. (Thank you to me!) Helen Buxton will take over this role. • Mother's Day flowers, Caroline to ask her mum if she would be able to provide flowers for Reception Class assembly being held on Thursday 18th March. Teas & coffees to be on sale. 	<p>Jane Sam</p> <p>Caroline</p>
<p>Dates in diary</p> <ul style="list-style-type: none"> • Thursday 11th February - Valentine's Disco • Tuesday 20th July - Leavers Disco • Thursday 4th February - Norwood's Got Talent • Friday 12th March - Race Night (TBC) • Thursday 18th March - Mother's Day assembly • Thursday 25th March - Curriculum Evening • Monday 26th April - Sports Day (Or any day that week it is not raining!!) • Monday 24th May - Country Dancing (Or any day that week it is not raining!!) • Friday 11th June - Dress Down Day • Saturday 19th July - Summer Fayre 	