

28<sup>th</sup> March 2007

Dear Parent/Carers,

On the 12<sup>th</sup> December 2006 the Governing Body confirmed our appointment of Mrs Deborah Reynolds as Norwood's new Headteacher starting in September 2007.

We indicated a timetable to appointing a new Deputy Head in Spring 2007 to ensure a structured and cohesive handover from Mr Evans and Mrs Shaw who are retiring at the end of the school year.

We placed an advert on the 9<sup>th</sup> February which provided five firm applicants for the post of Deputy Head. On Monday 26<sup>th</sup> March we held the first selection day from which two of the strongest applicants were selected for an interview on Tuesday 27<sup>th</sup>.

After analysing the results from the two day selection process, Governors of the appointment panel unanimously selected the candidate who was ratified as the new Deputy Head by the Governing Body on Tuesday afternoon.

The Governing Body is therefore pleased to announce the appointment of Mr Matthew Warn as Norwood's new Deputy Head starting in September 2007. Mr Warn comes to us from Fulbridge Primary School as a very successful Teacher and member of the management team.

His appointment to Norwood School has an incidental, but considerable advantage to our plans of ensuring a smooth handover because Mrs Reynolds and Mr Warn have worked together in a successful team before.


Some of you have already met Mrs Reynolds who has dedicated quite a bit of her personal time visiting Norwood and gain a greater understanding of how the school works in order to build on our Children's continued success.

The appointment of Mr Warn will help to strengthen this process and hopefully reassure all staff, Parent/Carers and most importantly our children of our intention to facilitate a smooth hand over from Mr Evans and Mrs Shaw.

We would like to thank all members of staff, governors and Parent/Carers for their support throughout the selection process.

If you require any further information please do not hesitate to contact us.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Reg Miller', with a large, sweeping flourish extending to the right.

Reg Miller  
Chairman of the Governing Body